

September 19, 2023

Dear Associate Vice President Brugnoli,

The West Virginia University's Office of the Provost has performed a review of the Office of Global Affairs. The review was informed by a self-study provided by the unit, a stakeholder survey, and institutional data on budget and staffing. Accompanying this recommendation are two additional files: the unedited comments provided through the stakeholder survey, and a summary of those comments.

The recommendation for the unit is:

- Continuance at the current level of activity
- **Continuance at the current level of activity with specific action**
- Continuance at a reduced level of activity
- Identification of the unit for further development
- Development of a cooperative unit
- Discontinuance

The key findings of the review that led to this recommendation are:

- 1) The unit has made significant personnel reductions, achieving appreciable budget savings.
- 2) The unit has been a strong institutional collaborator and partner.

The following actions are required of the unit. The unit should discuss its plans to accomplish these actions with its direct supervisor.

By **May 31, 2024**, provide a report to the unit's supervisor detailing the actions taken to address the following:

- 1) Improve the delivery of consistent, in-person support.
- 2) Improve responsiveness to requests for information/assistance from students and faculty.
- 3) Increase communication with the campus community about changes in federal policies and the resulting effects for faculty, students, and programming.

The unit's leader should notify the staff within this unit of the Provost's Office recommendation by forwarding this email and attachments immediately upon receipt. It is also recommended that the unit leader hold an in-person meeting to address these recommendations and to begin developing the plans to implement what is required of the unit.

Questions about these recommendations may be addressed to the unit's supervisor in the Provost's Office.

Sincerely,

WVU Office of the Provost