West Virginia University
Calendar Guidelines
(Approved by Faculty Senate – 5/17/17)

Academic Term Criteria:

- Wednesday mid-August start (Faculty start date occurs the Friday prior to Wednesday term start date)
- 2150 class minutes (required)
  - Count Mondays-Wednesday and Fridays (43-44);
  - Count Tuesday- Thursday (30)
- Holidays: Series 14 https://www.wvhepc.org/resources/133-14.pdf

  > The number of full holidays shall be twelve, plus additional days for any statewide, primary or general election. Specified holidays shall include Independence Day, Labor Day, Thanksgiving Day, Christmas Day, New Year's Day, and Martin Luther King's Birthday. Six additional days determined by the governing board or president as provided in Section 2.1 shall also be taken. If a specified holiday falls on a Saturday or Sunday, the preceding Friday or the following Monday will be observed as the legal holiday.

  > As specified in the regulations of the division of personnel for agencies of the executive branch of state government, one-half day preceding Christmas or New Year's Day shall be a holiday when Christmas or New Year's Day falls on Tuesday, Wednesday, Thursday, or Friday.

- Election days
  - Primary……second Tuesday in May on even years
  - General ……first Tuesday in November on even years

- Thanksgiving – Currently 1 full week
- Fall Break – On odd years, recommend a 2-day Fall Break. Election years only permits 1 day (normally occurs on a Friday due to other Monday holidays in the Fall).
- Winter Break – Jan Start – When feasible, allow a three-week break between last day of fall Finals and the start of Spring term. It is also important to allow 10 days for posting of Fellowship and financial aid awards.
- Spring Break – occurs after mid-semester (weeks 8 or 9) and encompasses St. Patrick's Day when possible.
- Days of Special Concern – see institutional policy