**WHO REVIEWS APPEALS and HOW TO CONTACT THEM**

<table>
<thead>
<tr>
<th>Type of Appeal</th>
<th>College/school/program</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appeal of final grade</td>
<td>General information: This is the college or school that offered the course.</td>
<td>General information: The Level 1 reviewer is usually the chair of the course instructor’s/Coordinator’s department or the chair of the department defined by the subject code of the course. If the course instructor is the chair, contact the dean or designee named under Level 2 for guidance.</td>
<td>General information: An instructor’s department can be found by searching their name in the WVU Directory at <a href="https://directory.wvu.edu/">https://directory.wvu.edu/</a> (login required). The chair can be identified through the department’s website or by contacting the Dean’s Office for the college or school that houses the department (see the next column).</td>
<td>General information: General information: Contact information is provided either for the specific individual named as the Level 2 reviewer or for an office that can identify and provide contact information for the correct person.</td>
</tr>
</tbody>
</table>

### General information:
- College of Business and Economics: Department chair
- College of Creative Arts: Director of School of Music: Michael Burnham; Director of School of Theatre and Dance: Joshua Williamson
- College of Education and Human Services: Director of School of Health and Human Performance: Judy Fiske
- College of Physical Activity and Sport Sciences: Department chair
- Davis College of Agriculture, Natural Resources, and Design: Director of the Division of Animal and Nutritional Sciences: Robert Young
- Eberly College of Arts and Sciences: Department chair
- Reed College of Media: Associate Dean: Steve Urbanski
- Statue College of Engineering and Natural Resources: Department chair
- College of Law: College of Law policy requires student to meet with course instructor within 7 weeks after the grade was released.
- School of Dentistry - Dental Hygiene courses: Department chair
- School of Dentistry - Dental Hygiene courses: Department chair

### How to contact
- College of Business and Economics: See general information above.
- College of Creative Arts: Michael Burnham (mburnham@mail.wvu.edu) | 304-293-4532
- College of Education and Human Services: Counseling, Rehabilitation Counseling, and Counseling Psychology: Jeffrey Daniels | 304-293-2235
- College of Physical Activity and Sport Sciences: See general information above.
- Davis College of Agriculture, Natural Resources, and Design: Robert Burns (rburns@mail.wvu.edu) | 304-293-6761
- Eberly College of Arts and Sciences: See general information above.
- Reed College of Media: Steve Urbanski (surbanski@mail.wvu.edu) | 304-293-6797
- Statue College of Engineering and Natural Resources: See general information above.
- College of Law: See general information above.
- School of Dentistry - Dental Hygiene courses: See general information above.

### Level 1
- College of Business and Economics: Department chair
- College of Creative Arts: Director of School of Music: Michael Burnham; Director of School of Theatre and Dance: Joshua Williamson
- College of Education and Human Services: Counseling, Rehabilitation Counseling, and Counseling Psychology: Jeffrey Daniels
- College of Physical Activity and Sport Sciences: Department chair
- Davis College of Agriculture, Natural Resources, and Design: Director of the Division of Animal and Nutritional Sciences: Robert Young
- Eberly College of Arts and Sciences: Department chair
- Reed College of Media: Associate Dean: Steve Urbanski
- Statue College of Engineering and Natural Resources: Department chair
- College of Law: College of Law policy requires student to meet with course instructor within 7 weeks after the grade was released.
- School of Dentistry - Dental Hygiene courses: Department chair

### Level 2
- College of Business and Economics: Mark Grinis (mgrinis@mail.wvu.edu) | 304-293-7952
- College of Creative Arts: John Hendricks (john.hendricks@mail.wvu.edu) | 304-293-4360
- College of Education and Human Services: Counseling, Rehabilitation Counseling, and Counseling Psychology: Jeffrey Daniels | 304-293-2235
- College of Physical Activity and Sport Sciences: See general information above.
- Davis College of Agriculture, Natural Resources, and Design: Todd Petty (todd.petty@mail.wvu.edu) | 304-293-2275
- Eberly College of Arts and Sciences: See general information above.
- Reed College of Media: Marnyree Reed (marnyree.reed@mail.wvu.edu) | 304-293-5746
- Statue College of Engineering and Natural Resources: David Wyckoff (dwyckoff@mail.wvu.edu) | 304-293-4334
- College of Law: See general information above.
- School of Dentistry - Dental Hygiene courses: Dean Anthony T. Borgia (borgia@hsc.wvu.edu) | 304-293-2521

### Level 3
- College of Business and Economics: Department chair: See general information above.
- College of Creative Arts: Director of School of Music: Michael Burnham; Director of School of Theatre and Dance: Joshua Williamson
- College of Education and Human Services: Counseling, Rehabilitation Counseling, and Counseling Psychology: Jeffrey Daniels
- College of Physical Activity and Sport Sciences: Department chair
- Davis College of Agriculture, Natural Resources, and Design: Director of the Division of Animal and Nutritional Sciences: Robert Young
- Eberly College of Arts and Sciences: Department chair
- Reed College of Media: Associate Dean: Steve Urbanski
- Statue College of Engineering and Natural Resources: Department chair
- College of Law: College of Law policy requires student to meet with course instructor within 7 weeks after the grade was released.
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- College of Creative Arts: Michael Burnham (mburnham@mail.wvu.edu) | 304-293-4532
- College of Education and Human Services: Counseling, Rehabilitation Counseling, and Counseling Psychology: Jeffrey Daniels | 304-293-2235
- College of Physical Activity and Sport Sciences: See general information above.
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- Eberly College of Arts and Sciences: See general information above.
- Reed College of Media: Steve Urbanski (surbanski@mail.wvu.edu) | 304-293-6797
- Statue College of Engineering and Natural Resources: See general information above.
- College of Law: See general information above.
- School of Dentistry - Dental Hygiene courses: See general information above.

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**Level of Appeal**

- Level 1: The Level 1 reviewer is usually the chair of the course instructor’s/Coordinator’s department or the chair of the department defined by the subject code of the course. If the course instructor is the chair, contact the dean or designee named under Level 2 for guidance.
- Level 2: An instructor’s department can be found by searching their name in the WVU Directory at https://directory.wvu.edu/ (login required). The chair can be identified through the department’s website or by contacting the Dean’s Office for the college or school that houses the department.
- Level 3: Contact information is provided either for the specific individual named as the Level 2 reviewer or for an office that can identify and provide contact information for the correct person.
<table>
<thead>
<tr>
<th>School of Medicine - courses taken by students in the MD-degree program</th>
<th>Committee on Academic and Professional Integrity of the Committee on Academic and Professional Standards</th>
<th><a href="mailto:rschafer@hsc.wvu.edu">rschafer@hsc.wvu.edu</a></th>
<th>304-293-3104</th>
<th>Dean designee: Mary Beth Mandich</th>
<th><a href="mailto:mmandich@hsc.wvu.edu">mmandich@hsc.wvu.edu</a></th>
<th>304-293-1320</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Medicine - courses offered by professional programs (other than MD)</td>
<td>Dean: Mary Beth Mandich or Designee for PT: Norman Ferrari</td>
<td><a href="mailto:nferrari@hsc.wvu.edu">nferrari@hsc.wvu.edu</a></td>
<td>304-293-2408</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School of Medicine - courses offered by non-professional programs</td>
<td>Department chair</td>
<td>See general information above.</td>
<td>Norman Ferrari</td>
<td><a href="mailto:nferrari@hsc.wvu.edu">nferrari@hsc.wvu.edu</a></td>
<td>304-293-2408</td>
<td></td>
</tr>
<tr>
<td>School of Nursing</td>
<td>Associate Dean of Academics: Lisa Onega</td>
<td><a href="mailto:Lisa.Onega@hsc.wvu.edu">Lisa.Onega@hsc.wvu.edu</a></td>
<td>304-293-1541</td>
<td>Dean: Tara Hulsey</td>
<td><a href="mailto:tmhulsey@hsc.wvu.edu">tmhulsey@hsc.wvu.edu</a></td>
<td>304-293-6521</td>
</tr>
<tr>
<td>School of Pharmacy - professional courses for PharmD students</td>
<td>Associate Dean: Mary Stamatakis</td>
<td><a href="mailto:mstamatakis@hsc.wvu.edu">mstamatakis@hsc.wvu.edu</a></td>
<td>304-293-1466</td>
<td>Dean William Petros</td>
<td><a href="mailto:wpetros@hsc.wvu.edu">wpetros@hsc.wvu.edu</a></td>
<td>304-293-5212</td>
</tr>
<tr>
<td>School of Pharmacy - non-professional courses</td>
<td>Department chair</td>
<td>See general information above.</td>
<td>Dean William Petros</td>
<td><a href="mailto:wpetros@hsc.wvu.edu">wpetros@hsc.wvu.edu</a></td>
<td>304-293-5212</td>
<td></td>
</tr>
<tr>
<td>School of Public Health</td>
<td>Department chair</td>
<td>See general information above.</td>
<td>Associate Dean: Linda Alexander</td>
<td><a href="mailto:linda.alexander@hsc.wvu.edu">linda.alexander@hsc.wvu.edu</a></td>
<td>304-293-5059</td>
<td></td>
</tr>
<tr>
<td>WVU Keyser (Potomac State)</td>
<td>Division chair</td>
<td>Contact Office of Academic Affairs</td>
<td>Dean of Academic Affairs Gregory Ochoa</td>
<td><a href="mailto:Gregory.Ochoa@mail.wvu.edu">Gregory.Ochoa@mail.wvu.edu</a></td>
<td>304-788-6865</td>
<td></td>
</tr>
<tr>
<td>WVU Beckley (WV Tech)</td>
<td>Department/division chair</td>
<td>See general information above.</td>
<td>Academic dean</td>
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</table>

### Appeal of charge of academic dishonesty with a course-level penalty (such as a lowered assignment, test, or final grade; a final grade of ‘incomplete’; required repetition or revision of an assignment or test; exclusion from further participation in class; or other course-related penalties imposed by the course instructor or coordinator)

#### General Information:
- **School of Dentistry (except Dental Medicine courses)**
  - Department chair: Amy Funk
  - See general information above.
  - Dean: Gregory Rosenow
  - 304-293-3210

- **School of Medicine - courses offered by professional programs (other than M.D.)**
  - Committee on Academic and Professional Integrity of the Committee on Academic and Professional Standards:
    - Committee chair: Dr. R. Mark Ferrari
    - See general information above.
  - Dean: Mary Beth Mandich
  - 304-293-3210

- **School of Medicine - courses offered by non-professional programs**
  - Department chair: See general information above.
  - Dean: Norman Ferrari
  - 304-293-3210

- **School of Nursing**
  - Committee on Academic and Professional Standards: Brenda Davis
  - See general information above.
  - Dean: Tara Hulsey
  - 304-293-3210

- **School of Pharmacy - professional courses for PharmD students**
  - Associate Dean: Mary Stamatidou
  - See general information above.
  - Dean: William Petros
  - 304-293-3210

- **School of Pharmacy - non-professional courses**
  - Department chair: See general information above.
  - Dean: William Petros
  - 304-293-3210

- **School of Public Health**
  - Department chair: See general information above.
  - Associate Dean: Linda Alexander
  - 304-293-3210

**General Information:**
- The Level 1 reviewer is usually the chair of the department in which the program is administered. For non-department-based Health Sciences programs, the Level 1 reviewer is the dean of the school in which the program is administered. See below for exceptions.

### OTHERS SAME AS GRADE APPEAL

<table>
<thead>
<tr>
<th>College of Law</th>
<th>See Col. Academic Catalog, Professional Responsibility and for Admission, Sections AAB</th>
<th>Dean: Gregory Rosenow</th>
<th>304-293-3210</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>School of Dentistry (except Dental Medicine courses)</th>
<th>Department chair: Amy Funk</th>
<th>See general information above.</th>
<th>Dean: Anthony T. Borga</th>
</tr>
</thead>
<tbody>
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<td>School of Medicine - courses taken by students in the MD-degree program</td>
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<td></td>
<td>Dean: Mary Beth Mandich or Designee for PT: Norman Ferrari</td>
</tr>
<tr>
<td>School of Medicine - courses offered by non-professional programs</td>
<td></td>
<td></td>
<td>Norman Ferrari</td>
</tr>
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<td>School of Nursing</td>
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<td>Dean: Tara Hulsey</td>
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<td>School of Pharmacy - professional courses for PharmD students</td>
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<td>Dean: William Petros</td>
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<tr>
<td>School of Pharmacy - non-professional courses</td>
<td></td>
<td></td>
<td>Dean: William Petros</td>
</tr>
<tr>
<td>School of Public Health</td>
<td></td>
<td></td>
<td>Associate Dean: Linda Alexander</td>
</tr>
</tbody>
</table>

### Appeal of charge of academic dishonesty with a program-related penalty (such as program or college/school probation, suspension, or dismissal; failure of a program requirement; required repetition or revision of a program requirement; etc.)

#### General Information:
- **College of Business and Economics**
  - Department chair: See general information above.
  - Graduate programs: Associate Dean: Mark Gavin
  - Undergraduate programs: Associate Dean: Graham Peace
  - Mark.Gavin@mail.wvu.edu
  - 304-293-7922

- **College of Creative Arts**
  - Director of School of Art and Design: Alison Helm
  - See general information above.
  - Dean: John Hendricks
  - 304-293-7922

- **College of Physical Activity and Sport**
  - Department chair: See general information above.
  - Undergraduate programs: Valerie Wayda
  - Valerie.Wayda@mail.wvu.edu
  - 304-293-3210

**General Information:**
- The Level 1 reviewer is usually the dean of the college or school in which the course is offered. See below for exceptions.

<table>
<thead>
<tr>
<th>College of Business and Economics</th>
<th>Department chair</th>
<th>See general information above.</th>
<th>Graduate programs: Associate Dean: Mark Gavin</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Creative Arts</td>
<td>Director of School of Art and Design: Alison Helm</td>
<td>See general information above.</td>
<td>Undergraduate programs: Associate Dean: Graham Peace</td>
</tr>
<tr>
<td>College of Physical Activity and Sport</td>
<td>Department chair</td>
<td>See general information above.</td>
<td>Undergraduate programs: Valerie Wayda</td>
</tr>
</tbody>
</table>

**General Information:**
- If the penalty is program suspension or dismissal, the Level 3 reviewer is the Associate Provost for Graduate Academic Affairs (graduate and professional students).

**General Information:**
- If the penalty is program suspension or dismissal, the Level 3 reviewer is the Associate Provost for Undergraduate Education (undergraduate students), or the Associate Provost for Graduate Academic Affairs (graduate and professional students).
### Appeal of other academic penalties

#### General Information

**Academic penalty** (such as academic probation, suspension, or dismissal, etc.)

<table>
<thead>
<tr>
<th>College or School</th>
<th>Designation</th>
<th>Reviewer/Officer</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication Sciences and Disorders: Jayne Brandel</td>
<td>Department chair</td>
<td>Jack Watson</td>
<td><a href="mailto:jack.watson@mail.wvu.edu">jack.watson@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Counseling, Rehabilitation, Counseling, and Counselling Psychology: Jeffrey Daniels</td>
<td>Department chair</td>
<td>Jack Watson</td>
<td><a href="mailto:jack.watson@mail.wvu.edu">jack.watson@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Health and Rehabilitation: Sam Stahl</td>
<td>Department chair</td>
<td>Jack Watson</td>
<td><a href="mailto:jack.watson@mail.wvu.edu">jack.watson@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Learning Sciences Human Development: Reagan Curtis</td>
<td>Department chair</td>
<td>Jack Watson</td>
<td><a href="mailto:jack.watson@mail.wvu.edu">jack.watson@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Physical Education: Matthew Deane</td>
<td>Department chair</td>
<td>Jack Watson</td>
<td><a href="mailto:jack.watson@mail.wvu.edu">jack.watson@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Animal and Nutritional Sciences: Robert Taylor</td>
<td>Department chair</td>
<td>Lisa O'Leary</td>
<td><a href="mailto:lisa.oleary@mail.wvu.edu">lisa.oleary@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Forestry and Natural Resources: Robert Burns</td>
<td>Department chair</td>
<td>Lisa O'Leary</td>
<td><a href="mailto:lisa.oleary@mail.wvu.edu">lisa.oleary@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Resource Economics and Management: Gerald O'Keeffe</td>
<td>Department chair</td>
<td>Lisa O'Leary</td>
<td><a href="mailto:lisa.oleary@mail.wvu.edu">lisa.oleary@mail.wvu.edu</a></td>
</tr>
<tr>
<td>School of Design and Community Development: Judith Wasserman</td>
<td>Department chair</td>
<td>Lisa O'Leary</td>
<td><a href="mailto:lisa.oleary@mail.wvu.edu">lisa.oleary@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Eberly College of Arts and Sciences</td>
<td>Department chair</td>
<td>David Deane</td>
<td><a href="mailto:david.deane@mail.wvu.edu">david.deane@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Reed College of Media</td>
<td>Department chair</td>
<td>Mary Stamatakis</td>
<td><a href="mailto:mary.stamatakis@mail.wvu.edu">mary.stamatakis@mail.wvu.edu</a></td>
</tr>
<tr>
<td>Statler College of Engineering and Mineral Resources</td>
<td>Department chair</td>
<td>David Deane</td>
<td><a href="mailto:david.deane@mail.wvu.edu">david.deane@mail.wvu.edu</a></td>
</tr>
<tr>
<td>College of Law</td>
<td>Dean</td>
<td>Gregory Bowman</td>
<td><a href="mailto:gregory.bowman@mail.wvu.edu">gregory.bowman@mail.wvu.edu</a></td>
</tr>
<tr>
<td>School of Dentistry</td>
<td>Department chair</td>
<td>Christina DeBaise*</td>
<td><a href="mailto:christina.debaise@mail.wvu.edu">christina.debaise@mail.wvu.edu</a></td>
</tr>
<tr>
<td>School of Medicine</td>
<td>Department chair</td>
<td>Jerry L. Connedy</td>
<td><a href="mailto:jerry.connedy@mail.wvu.edu">jerry.connedy@mail.wvu.edu</a></td>
</tr>
<tr>
<td>School of Nursing</td>
<td>Department chair</td>
<td>Brenda DePree</td>
<td><a href="mailto:brenda.depree@mail.wvu.edu">brenda.depree@mail.wvu.edu</a></td>
</tr>
<tr>
<td>School of Pharmacy</td>
<td>Department chair</td>
<td>Mary Stammatis*</td>
<td><a href="mailto:mary.stammatis@mail.wvu.edu">mary.stammatis@mail.wvu.edu</a></td>
</tr>
<tr>
<td>School of Public Health</td>
<td>Department chair</td>
<td>Linda Alexander*</td>
<td><a href="mailto:linda.alexander@mail.wvu.edu">linda.alexander@mail.wvu.edu</a></td>
</tr>
<tr>
<td>WVU Keyser (Potomac State)</td>
<td>Division chair</td>
<td>Contact Office of Academic Affairs</td>
<td><a href="mailto:gregory.dohse@mail.wvu.edu">gregory.dohse@mail.wvu.edu</a></td>
</tr>
<tr>
<td>WVU Beckley (WV Tech)</td>
<td>Department/chair</td>
<td>Academic dean</td>
<td><a href="mailto:gregory.dohse@mail.wvu.edu">gregory.dohse@mail.wvu.edu</a></td>
</tr>
</tbody>
</table>

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### General Information:

- **The Level 1 reviewer is the chair of the department in which the program is administered.**
- **The Level 2 reviewer is the chair of the college or school in which the program is administered.**
- **The Level 3 reviewer is named as the Level 2 reviewer or for an office that can identify and provide contact information for the correct person.**

**Same as previous section.**

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*In Health Sciences, deans must consult with the Associate Vice President for Academic Affairs (HSC) concerning any appeals of suspension or dismissal.*